

OFFICE OF THE CITY MANAGER

LTC#

332-2012

LETTER TO COMMISSION

TO:

Mayor Matti Herrera Bower and Members of the City Commission

FROM:

Kathie G. Brooks, Interim City Manager

DATE:

December 20, 2012

SUBJECT:

Evaluation Committee Relative to Request for Qualifications (RFQ) No. 56-11/12 For The Purpose Of Conducting And Documenting A Detailed Facilities Condition Assessment Of Various Buildings/Assets Owned By The City Of Miami Beach. And To Develop A Schedule For Assets And Equipment Replacement Within The Buildings/Assets To Include Current And Projected Future Replacement Costs

The purpose of this LTC is to update the Mayor and City Commission on the Request for Qualifications (RFQ) No. 56-11/12, for the above project.

 Herman Fung, Contracts Coordinator, Property Ividination
Margarita Wells, Environmental Specialist, Public Works
Gerardo Usallan, Capital Projects Coordinator, CIP
Christi Cvijanovic, Resident and CMB Leadership Academy Graduate
Guy Simani, Resident and CMB Leadership Academy Graduate
I would appreciate your comments and/or suggestions by Wednesday, December 26, 2012. I am considering appointing the following individuals to serve on the Evaluation Committee:

Thank you.

C: Alex Denis, Procurement Director Jorge Gomez, Assistant City Manager Rafael Granado, City Clerk

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